# Frequently Asked Questions and Helpful Resources

## What are the panels made of? How long will they last?

All Curator Kits are printed to fluted cardboard sheets that are durable, lightweight, strong and 100% recyclable, please see the Kit Selector for further details. These Kits are intended for interior use only due to the nature of the material used. They are not intended to be a permanent solution. Please follow the care guide provided in your package to ensure the longest life possible for your kit.

#### How can I pay for my order?

We accept credit card payment or purchase orders only. Please see the Order Form for further details.

#### What happens once I place my order?

#### 1. Content review

We will check that the content supplied is in a suitable format for us to insert into the template designs.

#### 2. Design proofs

Once your content has been inserted into the template we will send you a proof of the design.

At this stage we request your final review of the content to ensure that all text and images are correct. This includes: image locations, as well as spelling and grammar.

Please provide any necessary amendments to us in writing, and we will make the changes required. Only one round of amendments are included, before we issue a final print proof.

#### 3. Printing

Once you have signed and dated the final proof we'll send it off to be printed.

#### 4. Delivery

We'll send you an email notification when your kit is on its way to you.

#### How long will it take to get my order?

We aim to have the kit in your hands within 10-15 working days once you have approved the final proof. It may take longer if you are located in a rural area.

#### How much does delivery cost?

Delivery depends on which kit you have ordered and where you are situated. We'll provide you with exact prices when you place your order.

### My order arrived but there's a problem. What can I do?

Please contact us as soon as possible, let us know what the issue is, and we'll do our best to sort out a solution quickly.

#### Resources to assist you

Below you will find a range of external resources we have collated to assist you in creating and installing your Curator Kits.

#### How to use command strips

https://www.youtube.com/watch?v=5btuWWqI4-o

How to write content for exhibitions and museums <a href="http://australianmuseum.net.au/writing-text-and-labels">http://australianmuseum.net.au/writing-text-and-labels</a>

#### Use of copyrighted images and content

http://www.ethicsingraphicdesign.org/legalities/ image-usage-rights/ http://thevisualcommunicationguy.com/2014/07/14/ can-i-use-that-picture/

